

Brize Norton Neighbourhood Plan Steering Group

Meeting Minutes

19 July 2017

Opening

The regular meeting of the Brize Norton Neighbourhood Plan Steering Group was called to order at 7.30pm on 19 July 2017 in The Chequers Public House by Les Goble, Chairman.

Present

Les Goble

Wendy Way

Dickie Corfield

Tim Gush

Phil & Jean Butcher

Jenny Bromley

Polly Innes

Apologies

Daisy Campion and Christine Payne

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

New Business

- 1) LG asked the group if they had any comments to make about the first draft of the survey that had been distributed prior to the meeting.

Separately, Phil Butcher and Tim Gush expressed their concerns that some of the questions seemed rather personal and that they thought people would then not complete the surveys.

LG advised the group that the wording had been taken from other Neighbourhood Plan surveys. Further discussion was had as to how we could overcome this without having to take the questions out or run the risk of questions not being answered and the following ideas were submitted:

- a) Ensure there is a clear message at the start of the survey that states the survey is totally confidential and that CFO has been commissioned to process the data.
- b) A full explanation is given at the start of each section as to why questions are being asked and what the answers will be used for
- c) A further box is added for those who choose not to answer can be selected. Obviously, this does mean that we won't be able to collect any data at this point.

LG suggested that he goes back to CFO to clarify this point and report back.

PB asked about the separate survey for the Parish's young people. WW advised that Daisy is leading this project but that she is currently away on holiday. WW will follow this up. However, she has looked at a couple of other on-line surveys carried out by other NP and is sure that these can be adapted quickly to suit Brize Norton as time is short.

LG & WW are to finish the final topics of the survey, submit them to the group and CFO before the next meeting for comment on the 3rd August. Once they are approved they will be forwarded to the BNPC for comment/additions, given to TG for preparing and sending to CFO for printing.

LG advised the group that the Chairman of BNPC has suggested that we add details of the Carterton Master Plan and the proposed North Carterton development as an Appendix to the survey.

2) The group then went on to discuss and draw up the first draft of our SWOT analysis that is to run parallel with the Character Assessment. (See Appendix I). This analysis includes feedback/comments from the initial Community Engagement questionnaire.

3) WW is to ask the BN Parish Council if there is an opportunity to speak with Bloor Homes and ensure that any commercial boards, posters and branding for the new development states Brize Norton and not Carterton.

4) Initial delegation of the Character Assessment topics was carried out (see Appendix II. WW advised that if anyone was struggling with any of their topics with time or where to look for data to contact her.

5) LG advised the group that CFO will attend the next meeting (Tom McCollough and Hilary Lombard) to introduce themselves and answer any questions that we may have for them.

6) LG advised the group that Andrea Pellagram, Planning Consultant for CFO can attend a meeting on 28th September. This will be held at the BNS&SC at 7.30pm

Agenda for Next Meeting

CFO to introduce themselves

Discuss the Survey

Discuss the SWOT analysis

Any questions regarding the allocated topics for the Character Assessment

AOB

Adjournment

Meeting was adjourned at 10.00pm by Les Goble, Chairman..

The next general meeting will be at 7.30pm on August 3, 2017, in Brize Norton Sports & Social Club.

Minutes submitted by: Wendy Way

Approved by: Les Goble

APPENDIX I – CHARACTER ASSESSMENT TOPICS

Dicky

Cultural heritage

Architectural

Archaeological

Historic development

Landscape

Polly

Environment

Biodiversity

Fauna and flora

Soil

Water and flooding

Sewerage

Air quality

Climate change and noise pollution

Christine

Green spaces

Footpaths

Views

Country parks

Lease fields

Phil & Jean Butcher **Traffic and Transport**

Jenny

Housing

Human population

Human health

Tim

Material and community assets

Primary School

Pre-school

Church

Pubs

Post Office

Village hall

S&SC

Recreation Ground and playground

Allotments

War memorial

Bus shelters

Paupers field

Community activities

Les & Wendy

Employment

Employment land

APPENDIX II - INITIAL SWOT ANALYSIS (19.07.17)

STRENGTHS

Social

School

Friendly neighborhood and community spirit

Countryside and location

Low crime rate

Health benefits and wellbeing

Environmental

Accessibility to green space

Two country parks

150-year lease on three fields

Economic

Low unemployment?

Heritage

Village mentioned in the Domesday book

Repatriation route

Listed church, buildings and tombs

WW2 site (RAF)

WEAKNESSES

Social

Footpaths badly maintained and poor signage

No room to expand current primary school

No dedicated building for the pre-school

Lack of facilities and activities for all age groups

Lacking medical facilities

No shop/café

Church – dwindling congregation/upkeep?

Environmental

RAF Base – fumes, noise (anti-social hours)

Excessive traffic through village

Excessive speeding through village

Type of traffic (HGV)

Non-continuous pavements

Inappropriate parking (verges and side-roads of estates)

Economic

Poor connectivity (broadband and mobile)

A40 to Oxford

Heritage

OPPORTUNITIES

Social

Village hub – (shop/café/post office)

S&SC (clubs and events for all ages)

Create a nature trail

Improve interaction with RAF

Re-brand the village

Engagement with new community

Environment

Improve roads and traffic calming measures

Improve footpaths and cycle paths

Disused railway- use as a bridle path and walkway

Cycleways – health and commuting

Farmer to improve wildlife boundaries

Biodiversity, flora and fauna

Economic

Improve/upgrade broadband

Village hub - shop/café/PO

Promotion of employment land at Viscount court and south of A40

Heritage

THREATS

Social

Lack of WODC local plan

Speculative housing development/developers

Lack of community engagement

Environmental

Encroachment from Carterton

Aspiration from Carterton Town Council to expand into neighboring parishes

RAF fail to maintain waterways/sewerage management

War

Increased traffic due to WODC local plan (housing & employment)

Erosion of rural habitat and landscape

Economic

Monopoly by landowners to sell land for speculative development

Broadband updates failing to keep pace with national improvements

Heritage

Large scale speculative development to the north of the Parish
overwhelming village character and identity