

# **Brize Norton Neighbourhood Plan Steering Group**

Meeting Minutes  
22 February 2018

## **Opening**

The regular meeting of the Brize Norton Neighbourhood Plan Steering Group was called to order at 7.30pm on 22 February 2018 at Phil & Jean Butcher's home, Barnstable House by Les Goble, Chairman.

## **Present**

Les Goble

Phil & Jean Butcher

Tim Gush

Dickie Corfield

Matthew Davies

## **Apologies**

Polly Inness and Jenny Bromley

## **Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

## **New Business**

1) LG has spoken to the WODC Planning Department requesting how we go about finding out how old properties in the village are. They suggest that he sends them an email listing the properties in question and they can advise when planning permission was granted. It may

mean a visit to their office.

2) The Local Plan is virtually ready for submission and there is to be a further 6-week consultation on the proposed further main modifications.

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3) School Signs – Our District Councillor has advised that WODC have no money to assist with the signs. We are still awaiting news from OCC.

4) NP Policies

LG and WW had a meeting with the BNPC Chairman on 15 February to discuss the Policy Document. A few amendments were made, and the document is to be sent out to the other Councillors for their comment and approval ahead of the next Parish Council Meeting (Monday

5 March).

#### 5) Village Characteristics

a) LG has walked the village and identified there are 99 old houses, 15 barn conversions and 99 post WWII houses, making a total of 357 dwellings

b) It was agreed at the last Parish Council meeting that we could show the survey results at the Parish Council Annual Meeting to be held on 22 May 2018 at 7.30pm in the Elder Bank Hall.

c) TG has researched the Oxford Toolkit and advised the group of his findings.

d) WW has researched the Historic England document and advised the group of her findings.

#### 6) Next Steps

a) LG to email the WOD Planning department.

b) DC to update the group on his Village History findings

c) PB and JB to look at the Census Reports

d) MD to continue with the spreadsheet that LG has been compiling.

#### **AOB**

There was no AOB.

#### **Adjournment**

Meeting was adjourned at 9.20pm by Les Goble, Chairman.

Next meeting will be held on Wednesday, 7 March 2018 and will take place at Barnstable House, Manor Road at 7.30pm.

Minutes submitted by: Wendy Way

Approved by: Les Goble

#### **Agenda for Next Meeting**

Approve previous minutes

DC to update group on the village history

PB & JP to update group on the Census Report

AOB

