

Brize Norton Neighbourhood Plan Steering Group  
Meeting Minutes  
15 April 2021

**Opening**

The regular meeting of the Brize Norton Neighbourhood Plan Steering Group was called to order at 2.30pm on 15 April 2021 at Humble Bumble Café, Station Road by Les Goble, Chairman. This was to comply with Covid regulations which permits up to six people to meet outside.

**Present**

Les Goble

Phil & Jean Butcher

Tim Gush

**Apologies**

Wendy Way

Jenny Bromley

**Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

**New Business**

- 1) LG thanked the group for continuing to work on our plan during the pandemic even though a formal meeting had not taken place since 09/01/2020. The following actions had taken place:
  - a) Character Assessment and Appendices have been updated to version 'C' which incorporates 2020/1 and CFO updates.
  - b) Housing densities maps and calculation sheets produced and incorporated into the Appendices.
- 2) LG advised that a phone call was received from Savills who enquired as to the status of the NP and were we allocating any land for housing. LG informed them that we were approaching first formal submission (Reg 14) and that we were not allocating land for new housing as Bloor Homes were developing a 700-home site which more than meets the housing requirements of our Parish in this plan period. LG went on to advise Savills that the NP was supporting a reasonable number of houses to support the WODC target requirement of 284 'Windfall Houses' in the Carterton sub-area. The number being supported is 25 of which 13 have/will be built already.
- 3) LG advised that he and WW had met with Stephen McKenna from CFO who is our new Community Planning Officer and carried out a village 'walk-round'. Stephen found this especially important as it enabled him to understand the various features of

our village and the surrounding countryside. Whilst walking around the village, we discussed the boundaries of the 'settlement area'.

- 4) It was agreed between LG and TG to meet up ASAP to go through the updates to the Character Assessment and associated Appendices so that we can get them sent to Stephen. Stephen will then decide if we should place our proposed policies within the CA or produce another document specific to Policies, the supporting evidence used, and where it can be found within our evidence document library.
- 5) After discussing and agreeing to, the proposed Settlement Area, it was agreed between LG and PB to produce the relevant maps showing this area along with any locations where planning had been refused since 1985.

6) AOB

There was no other business.

Next meeting – TBC

**Adjournment**

The meeting was adjourned at 4.30pm by Les Goble, Chairman.

Minutes submitted by: Wendy Way

Approved by: Les Goble